



# Robert D. Blue Scholarship

## Application Help Sheet

**Important:** Applications are only accepted online. This document is meant to serve as an outline to help you with the online application process.

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### Application Procedure

#### Eligibility

Applicants must be an Iowa resident planning to attend higher education in Iowa. The applicant can be a current high school senior or someone already enrolled in a higher education institution, including graduate students. The scholarship is awarded for one academic year and new winners are chosen each year. Previous winners are not eligible to receive the scholarship again.

#### Deadline

Robert D. Blue Scholarship applications must be submitted online on or before May 31.

#### Document Preparation

Having the following documents available will assist you in completing the online application.

- High school and college transcript (if currently attending college)
  - We will ask for applicant's transcripts if chosen as a winner. High school transcript is required even if applicant is in college, unless applicant has been out of high school for fifteen (15) years or more.
- Last year's federal tax returns
  - If applicant is claimed as a dependent, use parent or guardian's return(s).
  - If applicant is not claimed as a dependent, use applicant and spouse's return(s).
- Copy of grant/scholarship amounts from the college the applicant is or will be attending
  - May also be known as an award letter.
  - If applicant is not receiving financial aid, submit an official letter from the college stating financial aid will not be granted. If applicant's college will not have award letter ready in time, have them send an official letter saying this is the case.
- Two (2) letters of recommendation from someone other than a family member
- Original 500-word essay on the topic described below
- Completed FAFSA form

#### Essay Topic

Select an individual from your community (not a family member) who has demonstrated the responsibilities of being a citizen of a community. Write a 500-word essay on what this individual has done for his/her community. Points will be deducted for essays written about family members, essays with grammar mistakes or that are missing a title.

#### Information Preparation

Having the following information available will assist you in completing the online application.

STEP 1

<i>Applicant</i>		<i>Education</i>	
Name:		High School:	
Date of Birth:		Address:	
Phone:		City:	State:
Address:		Zip Code:	County:
City:	State:	High School GPA:	
Zip Code:	County:	College GPA (if applicable):	
Iowa college, university or technical school applicant plans to attend:			

STEP 2

<i>Applicant/Family Information</i>	
If applicant is a dependent of their parent(s), complete the following for parent(s). If applicant is not a dependent, complete the following information for applicant and spouse, if applicable.	
Did parents claim applicant as an exemption this year?	Yes _____ No _____
Did parents claim applicant as exemption last year?	Yes _____ No _____
Is the applicant an orphan or ward of the court?	Yes _____ No _____
Information is provided for:	Parent(s) ____ Applicant/Spouse ____
Marital status:	
Parent 1/applicant's occupation:	
Parent 2/spouse's occupation:	
State of legal residence:	
Number of family members living at home:	
Number of family members in college in the upcoming school year:	

<i>Applicant/Family Income Information</i>	
Complete this section for the applicant's parent(s). If applicant is dependent from parent(s), complete this section for themselves (and spouse if married). Information provided is from the previous year's federal tax return.	
Exemptions claimed:	
Adjusted gross income from IRS form:	
U.S. Income Tax paid:	
Parent 1/applicant's income from work:	
Parent 2/spouse's income from work:	
Other income:	
As of today, what is applicant's (and spouse if applicable) total current balance of cash, savings and checking accounts?	
As of today, what is the net worth of applicant's (and spouse if applicable) investments, including real estate (not your home)? <i>Net worth means current value minus debt.</i>	
If applicant has completed the FAFSA, include the totals from Additional Financial Information (A) and Untaxed Income (U). If you have not completed the form, visit <a href="http://StudentAid.gov/h/apply-for-aid/fafsa">StudentAid.gov/h/apply-for-aid/fafsa</a> to calculate the figures.	A _____ U _____

STEP 3

List the names and amounts of other scholarships and grants applicant has received for the upcoming school year. Do not include any loans or work-studies applicant has received.

Name \_\_\_\_\_ Amount \_\_\_\_\_  
Name \_\_\_\_\_ Amount \_\_\_\_\_  
Name \_\_\_\_\_ Amount \_\_\_\_\_  
Name \_\_\_\_\_ Amount \_\_\_\_\_  
Name \_\_\_\_\_ Amount \_\_\_\_\_

*Any change in the institution you are attending, the official cost of attendance or financial aid applicant is receiving may result in a recalculation of the award. If applicant is chosen as a winner, we will verify this information prior to releasing funds to the school.*

STEP 4

*Volunteer*

List any volunteer activities:

*Essay*

Select an individual from your community (not a family member) who has demonstrated the responsibilities of being a citizen of a community. Write a 500-word essay on what this individual has done for his/her community. Points will be deducted for essays written about family members, essays with grammar mistakes or that are missing a title.

*References*

Enter the name and address of two people who will be writing a letter of recommendation for the applicant.

Reference 1		Reference 2	
Salutation:		Salutation:	
Name:		Name:	
Address:		Address:	
City:		City:	
State:		State:	
Zip:		Zip:	

## STEP 5

### **Application Submission**

To complete the Robert D. Blue application, submit the following online at [rdblue.org](http://rdblue.org):

- Online application
- Original 500-word essay

To complete the Robert D. Blue application, mail the following (items can be sent separately):

- Signed signature page (generated after the online application has been submitted)
- Two (2) letters of recommendation written by references provided in the application
- Copy of grant/scholarship amounts from the college the applicant is or will be attending
  - May also be known as an award letter.
  - If applicant is not receiving financial aid, submit an official letter from the college stating financial aid will not be granted. If applicant's college will not have award letter ready in time, have them send an official letter saying this is the case.
- High school and college transcript (if currently attending college)
  - We will ask for transcripts if applicant is chosen as a winner. High school transcript is required even if applicant is in college, unless applicant has been out of high school for fifteen (15) years or more.

Mail documents to:

**State Treasurer of Iowa**  
Robert D. Blue Scholarship  
Capitol Building  
Des Moines, IA 50319